



## APPLICATION CHECKLIST

### Application Requirements:

Please create a Parent Portal account by accessing CBA's website at [cba-va.org/admissions](http://cba-va.org/admissions). You will follow a detailed checklist including the items below.

- Parental Interview with the Director of Enrollment Management
- Student Interview with the Director of Enrollment Management
- Online Application with \$50 non-refundable application fee
- Psychological/Educational Assessment
  - Cognitive Assessment (IQ Test) – within last 3 years
  - Achievement Test – within past year
- Official School Transcripts
- Teacher Recommendation
- Student Visit for Two Consecutive Days
- Upper School Only – Student Essay
- Additional Documentation – IEP, Speech/OT Evaluations, etc.

### Requirements below are applicable when applying for financial aid:

- Access FACTS Grant & Aid Program link when provided by Director of Enrollment Management
  - \$35 fee directly to FACTS Grant & Aid
- 1040 Tax Forms (Including Schedules)
- W-2 Form
- Pay Stubs

\*Financial aid is not reviewed until student is accepted to the school.